

## AGM PHYSICAL THERAPY, LLC

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### NOTICE OF PRIVACY PRACTICES

**THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.**

AGM Physical Therapy (AGM) is required by law to maintain the privacy of patients' personal health information and to provide patients with notice of AGM's legal duties and privacy practices with respect to your personal health information. AGM is required to abide by the terms of the Notice of Privacy Practices as necessary and make the new Notice effective for all personal health information maintained by AGM. You may receive a copy of any revised notices by mailing a request to Privacy Officer, AGM Physical Therapy 6550 N. Ridge Rd. Madison, Ohio 44057.

#### **USES AND DISCLOSURES OF PERSONAL HEALTH INFORMATION**

**Your Authorization.** Except as outlined below, AGM will not disclose your personal health information for any purpose, unless you have signed a form authorizing the disclosure. If you choose to sign an authorization to disclose information, you can later revoke that authorization to stop any future uses and disclosures.

**Uses and Disclosures for Treatment.** AGM will make uses and disclosures for your personal health information as necessary for your treatment. For instance, doctors, nurses, and other professionals involved in your care will use information in your medical record and information that you provide about your symptoms and reactions to plan of course of treatment for you that may include procedures, medications, tests, etc. AGM may also release your personal health information to another health care facility or professional who is or who will be providing treatment to you. For instance, if you are going to receive home care or are being referred to a specialist for treatment. AGM may release your personal health information to that facility so that a plan of treatment can be prepared for you.

**Uses and Disclosure of Payment.** AGM will make uses and disclosures of your personal health information as necessary for payment purposes of those health professionals and facilities that have treated you or provided services to you. For instance, AGM may forward information regarding your medical procedures and treatment to your insurance company to arrange payment for the services provided to you, or AGM may use your information to prepare a bill to send to you or the person responsible for your payment.

**Family and Friends Involved in Your Care.** AGM may, from time to time, disclose your personal health information to family, friends, and others involved in your care or in payment of your care. If you are unavailable, incapacitated, or facing an emergency medical situation and it is determined that a limited disclosure may be in your best interest, limited personal health information may be shared with such individuals without your approval.

**Health Products and Services.** AGM may from time to time use your personal health information to communicate with you about health products and services necessary for your treatment, to advise you of new products and services offered by AGM and to provide general health and wellness information.